

5 August 1965

The Honorable W. Averell Harriman  
Ambassador at Large  
The Department of State  
Washington, D. C.

Dear Averell:

Though you probably don't remember the occasion, you were the first non-CIA speaker to participate in an Agency Training Program. This was shortly after I was called back to Active Duty and assigned to CIA by Bodell Smith as the first Director of Training. The year was 1951 and the place was the old Recreation and Services Building Auditorium in Potomac Park. President Harry Truman took your place at the next scheduled course.

I am retiring at the end of this year as Director of Training -- 15 years in the same job is enough. I just don't have the same vitality and energy that you do! The Executive Development Course to which you have spoken before, beginning in September, will be my "swan song" after 15 years. I would regard it as a personal favor to me as well as to the Agency if you would be the final speaker on this Program. Nothing could be more fitting than to have you be the honored speaker at my last effort for the Agency in as much as you were the honored speaker at my first effort.

The date we would prefer to have you is Friday morning, October 22nd. But if this time is inconvenient, we would be happy to have you on the afternoon of Monday, the 11th of October, on Friday, the 15th of October or Thursday, the 21st of October.

If you can possibly do this, Admiral Raborn will, of course, send you a formal and fitting invitation. Would you be good enough to have your secretary give me an informal answer by telephone. My office number is code  STAT

My love to Marie and sincere congratulations to you on your recent, highly successful trip abroad.

Sincerely,

151  
MATTHEW BAIRD  
Director of Training

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The Honorable W. Averell Harriman  
Ambassador at Large  
The Department of State  
Washington, D. C.

Dear Averell:

The Director of Training for the Central Intelligence Agency, Matt Baird, has informed me that you have accepted his invitation to address the members of the Midcareer Executive Development Course on 22 October.

I wish to extend my personal appreciation for your willingness to participate in this program. The Midcareerists, who probably will occupy positions of senior responsibility at some future time, are indeed fortunate to have the opportunity to benefit from your unique and invaluable experience.

If at all possible, please try to allow time for us to have a short chat either before or after your presentation.

Sincerely,

ORIGINATOR:

W. F. Raborn  
Director

Distribution

\_\_\_\_\_  
Director of Training      Date

CONCUR:

\_\_\_\_\_  
Deputy Director for Support      Date

- & 1 - Addressee
- 1 - Signing Official
- 1 - Executive Registry
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- 2 - DTR
- 2 - MSOC/TR (wfr)

OTR/MSOC/  mac (7 Sept 65)

STAT

TRANSMITTAL SLIP

DATE 9 September 1965

TO: Mr. Bannerman (via Mr. Warfield)

ROOM NO. BUILDING

REMARKS:

Recommend your signatures (2).

✓  
VRT

FROM:

ROOM NO. BUILDING EXTENSION